

**JOB DESCRIPTION**  
**Research Associate**  
**Davy Notebooks Project**  
**English Literature and Creative Writing**  
**Vacancy Ref: A3294**

<b>Job Title:</b>	RESEARCH ASSOCIATE	<b>Present Grade:</b>	6
<b>Department/College:</b>	English Literature and Creative Writing		
<b>Directly responsible to:</b>	Professor Sharon Ruston		
<b>Supervisory responsibility for:</b>	N/A		
<b>Other contacts</b>			
<b>Internal:</b>			
Other staff in the Department of English Literature and Creative Writing; colleagues in the Faculty of Arts and Social Sciences; central administration.			
<b>External:</b>			
AHRC; professional bodies; non-governmental organisations; academic, research and public networks; Zooniverse; Davy Notebooks Project Co-Investigators, Senior PDRA, and Advisory Board; general public.			
<b>Major Duties:</b>			
<ol style="list-style-type: none"> <li>1. Undertake research to meet the specified aims of the AHRC funded Davy Notebooks Project (see <a href="http://humphrydavy.org.uk/notebooks/">http://humphrydavy.org.uk/notebooks/</a>), assisting with the transcription and annotation of Humphry Davy's notebooks. Predominantly, this will include: tracing citations and references; defining archaic words, chemical or geological terms; researching and writing notes for place names or people mentioned; noting unusual or irregular spellings; suggesting dates for notebook entries; translating from other languages; cross-referring to other versions of the same text elsewhere in the notebooks; providing full references to Davy's reading.</li> <li>2. Apply Text Encoding Initiative (TEI) standard mark-up appropriately; participate fully in the development of the publication of Davy Notebook transcriptions in the Lancaster University Digital Library.</li> <li>3. Contribute expertise in history and/or literature and/or science, concentrating on the eighteenth and/or nineteenth centuries.</li> <li>4. To participate in Project meetings including those with the Project Team and the Advisory Board.</li> <li>5. Tasks will include: preparation and presentation of conference talks; assisting with the organization of events (public and academic) and full participation in these events; and active participation in discussions; assisting with the design and implementation of the project's communications and social media strategy.</li> <li>6. Contribute to publications arising out of the Project, including the writing of an academic journal article (of suitable quality to be returned in the REF Research Excellence Framework).</li> <li>7. Deliver research seminars and disseminate research findings as appropriate.</li> <li>8. Undertake outreach work to the public and non-academic users of research; to find new public audiences for the Davy Notebooks Project using social media.</li> <li>9. Contribute to the national and international research reputation of the Project, the Department and University more widely.</li> <li>10. Work within the strategic direction of the University as a whole and the University's code of ethics and practice guidelines.</li> <li>11. Be an active member of and contribute more broadly to the work of the Department of English Literature and Creative Writing.</li> </ol>			